

Chiltern & South Bucks District Councils

Schedule of Fees for Pre-Application Advice from 1st April 2019

Category of development	Fee for letter response only (see note)	Fee for meeting with follow up letter
	<i>Please refer to notes overleaf</i>	
1. Enlargement, improvement or other alteration of existing dwelling and other development in the curtilage of a dwelling (Householder development)	£180	£270
2. New residential dwellings (including both new build, conversions, change of use) See note 8		
2a. 1-4 dwellings 2b. 5-9 dwellings 2c. 10 - 24 dwellings 2d. 25 - 50 dwellings 2e. Over 50 units	£620 £770 £1,530 £2,300 £3,450	£920 £1,160 £2,300 £3,450 £5,175
3. Non-residential/commercial properties (based on gross floor area created) See note 8		
3a. 0 - 100m ² 3b. 101 - 1,000m ² 3c. 1,001 - 2,000m ² 3d. Over 2, 000m ²	£310 £870 £1,530 £2,300	£470 £1,300 £2,300 £3,450
4. General planning queries (maximum 2 hours) (e.g.: Are PD rights removed from a property, or planning history check on a property).	£120	N/A
5. Specialist Listed Building Advice	Fee for meeting with follow up letter	
5a. Enlargement, improvement or other alteration of existing dwelling and other development in the curtilage of a listed building 5b. Non-domestic enlargement, improvement and other alterations including new build and change of use 5c. Urgent/emergency works - site meeting to be undertaken within 10 working days of receipt	£320 £480 £600	

Notes:

1. Applying for Pre-application advice is an informal process and does **not** replace the need for submission of an application for Planning Permission or a Certificate of Lawfulness.
2. All fees quoted above are inclusive of 20% VAT.
3. No fee is payable for advice on a proposal specifically designed to benefit a registered disabled person. Please supply proof of disability when requesting this exemption.
4. If you require both planning and listed building pre-application advice please pay the higher fee.
5. If you require advice on a mixed development (residential and commercial) please pay the sum of both fees.
6. Our target date for a response to all pre-application requests is 20 working days from date of receipt of the preapp request and correct fee.
7. A 10 working day "Enhanced Service" on all requests (other than General Planning Queries) may be available upon request for an additional fee and subject to the availability of officers. Please contact Planning via planning@chilternandsouthbucks.gov.uk with details of your request and mark it "Request for Enhanced Preapp Service"
8. Please contact Planning via planning@chilternandsouthbucks.gov.uk if you consider your proposal and site is suited to a Planning Performance Agreement (PPA).
9. Requests for confirmation that conditions or notices have been complied with are dealt with by the Planning Enforcement Team.

Please contact them via planning.enforcement@chilternandsouthbucks.gov.uk for more information.