



AMERSHAM CAR PARK COMMUNITY INFORMATION PACK

Introduction

Balfour Beatty has been appointed by Chiltern District Council as the main contractor for the Amersham Multi-Storey Car Park project.

The extension of Amersham MSCP will provide 502 spaces, a lift, additional electric car charge points and CCTV. This will increase the capacity of the Amersham MSCP to 1046 spaces.

A capacity survey carried out in June last year showed the existing car park was at full capacity three days a week with demand growing and the proposed extension is expected to meet that increasing demand until 2036. It is also anticipated that the extension will increase long-stay parking use at the multi-storey car park, freeing up more short-stay spaces in the Sycamore Road car park closer to the town centre, a potential boost for local businesses and make life easier for shoppers.

The works for the new extension, which will be situated over the main body of the surface parking to the east of the existing building, is scheduled to start on 16 October 2017 and will be completed by November 2018.

The existing multi-storey car park will remain open throughout the construction phase, with all efforts will be made to minimise inconvenience to the public while construction is underway, however, there will be times when space at the car park will be restricted.

This pack outlines project information Balfour Beatty will provide and lines of communication to ensure that information is available and communicated efficiently to all project stakeholders.

The Balfour Beatty Liaison Team

	<p>SENIOR PROJECT MANAGER ANDREW GARDNER</p> <p>Andrew will have overall responsibility for the project. He will work closely with Chiltern District Council, the design team and subcontractors to ensure that the project objectives are achieved. Together with the site team, Andrew will ensure that a quality project is delivered on time and within budget.</p> <p>Andrew will deal with community involvement and be your point of contact for any community related issues or concerns. Andrew will then either answer your query or direct it to the relevant person or organisation.</p> <p>Contact Details Email - Andrew.Gardner@balfourbeatty.com Telephone - 07779 412482</p>
	<p>SITE MANAGER ALAN FLACK</p> <p>Alan will be responsible for the day-to-day management of the site, including health, safety, environment and quality issues.</p> <p>Alan will work closely with the supply chain to deliver the project safely, ensuring the safety of the supply chain and the general public.</p> <p>Contact Details Email - Alan.Flack@balfourbeatty.com Telephone - 07773 245245</p>

	<p>GATEMAN</p> <p>TBC will be responsible for controlling site access and egress and maintaining a well-organised and clean site. He will ensure that all deliveries are co-ordinated and safely managed to minimise disruption to the public. He will ensure that all project personnel comply with our traffic management plan.</p>
--	--

Programme and Operations Hours

The project is due to commence on 16 October 2017 and is scheduled for 56 weeks.

The site will operate from 07:30 – 17:30 Monday to Friday

Balfour Beatty will provide notification via post, one week in advance, if it is necessary to work additional hours beyond the aforementioned.

Project Management

Our project priorities include:

- Delivering the project safely and achieving Zero Harm – zero harm to workforce and the public
- Minimise nuisances and disruption experienced by project stakeholders
- Achieving a Beyond Compliance Considerate Constructors score
- Keeping project stakeholders regularly informed on project developments

A Project Management Plan has been compiled by Balfour Beatty and approved by Chiltern District Council, which outlines how we are to deliver this project. This will be implemented to minimise disruption experienced by you and other project stakeholders.

Site Logistics

Our main site compound set up will be contained within the existing surface car park adjacent to the existing MSCP.

This site compound will accommodate our construction supervision, commercial and support teams, along with space for supply chain use. This site compound will be accessible via a pedestrian gate off King George V Road, with access from the compound to site monitored by the Balfour Beatty Msite Access Control System.

In the interest of your safety, **do not** enter the site administration or working areas unless you have been permitted and accompanied by a member of the Balfour Beatty team.

Site Security

The site will be secure with solid timber temporary hoardings with appropriate vehicular and pedestrian access. The site is secured overnight, however no permanent CCTV or manned security will be utilised throughout the construction period.

We would ask you to be vigilant when the site is closed. Should you witness any untoward activity / trespassers, please report them immediately to the local police.

The site management team will maintain and manage the security during the working day. A “sign in/sign out” procedure will operate for operatives and visitors. Visitors will also be accompanied at all times whilst on site.

Emergency contact details for the Project Manager will be clearly visible on the site perimeter and site gates.

Site Progress

Throughout the course of the project, we will update you of our progress on site via regular newsletters. These will be sent out via letter drops and will be available for viewing on the project noticeboard, at the site entrance, and the Chiltern District Council website.

Considerate Constructors Scheme

This project will be registered with the Considerate Constructors Scheme, which is an industry driven, voluntary code of practice which seeks to:



- Minimise any inconvenience to the local neighbourhood in terms of noise, dirt and other irritations which can be caused by construction site working.
- Eradicate offensive behaviour and unacceptable language from construction sites.
- Recognise and reward the constructor's commitment to raising the standards of site management.

We will display the Considerate Constructors Scheme (CCS) posters which include a description of the project, along with names and telephone numbers of the client and the constructor. The site will be monitored by CCS to assess standards of performance against the code of good practice.

In addition to this the project will implement an employment skill plan to provide local employment and engagement opportunities throughout the course of the project.

How to Contact Balfour Beatty

The Balfour Beatty team can be contacted throughout the working day via the below contact details:

Senior Project Manager – Andrew Gardner

Email - Andrew.Gardner@balfourbeatty.com

Telephone - 07779 412482

Site Manager – Alan Flack

Email - Alan.Flack@balfourbeatty.com

Telephone - 07773 245245

If an issue occurs out of hours, the primary contact will be Andrew Gardner.

If there is a danger to life, or there is a crime in progress, please call **999**.

We operate an open door policy and welcome members of the public who have an interest in the project. If you would like to meet a member of the site team, please contact Andrew on 07779 412482 and he will make the necessary arrangements.

Additional Information

Further details on the development can be found on the Chiltern District Council website - www.chiltern.gov.uk/amershamcarpark

THANK YOU FOR YOUR CO-OPERATION AND PATIENCE